

**Program Articulation Agreement  
Between  
Millersville University of Pennsylvania and Delaware County Community College**

This Program Articulation Agreement is between:

BS in Management  
Millersville University of Pennsylvania  
(Millersville, PA)

and

AS in Business Administration  
Delaware County Community College  
(Media, PA)

Millersville University and Delaware County Community College set forth the conditions upon which Millersville University of Pennsylvania will consider graduates of the AS in Business Administration to transfer for admission into the BS in Management at Millersville University of Pennsylvania.

Rationale for the Purpose of the Articulation Agreement

This agreement applies only to students completing the AS in Business Administration at Delaware County Community College and wishing to articulate to the BS in Management program at Millersville University of Pennsylvania.

Admissions Requirements and Transfer of Academic Credit

- 1) Students enrolled in the AS in Business Administration at Delaware County Community College who wish to articulate to the BS in Management program at Millersville University of Pennsylvania must complete the Millersville University of Pennsylvania admission process, including but not limited to: Millersville University of Pennsylvania admissions application, application fee, and submission of all official transcripts from secondary and post-secondary institutions.
- 2) Millersville University of Pennsylvania agrees that graduates of the Delaware County Community College AS in Business Administration meet the admissions standards of the BS in Management program at Millersville University of Pennsylvania if they satisfy the following conditions:
  - a. Applicants with at least a 2.0 grade point average (GPA) at Delaware County Community College are eligible for admission to Millersville University of Pennsylvania.
  - b. Prior to matriculation to Millersville University of Pennsylvania, the student will show successful completion of AS in Business Administration at Delaware County Community College.
- 3) Millersville University of Pennsylvania agrees that graduates of the Delaware County Community College AS in Business Administration program will be able to transfer

courses and credit to Millersville University of Pennsylvania towards the BS in Management as follows:

- a. Per existing PA State System of Higher Education transfer policy, all students who complete the AS in Business Administration degree at Delaware County Community College and transfer into Millersville's BS in Management program will receive a waiver of Millersville's General Education requirements, with the exception of those courses listed in Appendix A of this agreement.
- b. Coursework completed at Delaware County Community College towards satisfaction of the requirements for the BS in Management will transfer to Millersville University of Pennsylvania as outlined in Appendix A of this agreement.
- c. All coursework transcribed at Delaware County Community College beyond those outlined in Appendix A of this agreement will transfer to Millersville University of Pennsylvania and will be applied to the 120-credit total required for conferral of the baccalaureate degree at Millersville University. Students must complete at least 30 credits at Millersville University to meet residency requirements.
- d. If students do not transfer into a parallel program, any coursework outside of that outlined in Appendix A must be reviewed and confirmed by Millersville for baccalaureate attainment.
- e. All students who transfer into Millersville University through this agreement will be required to fulfill all applicable residency requirements of Millersville University and the PA State System of Higher Education current at the time of matriculation into Millersville University.
- f. Transfer credit will be awarded for courses with a grade of "D" or above for any and all courses transferred to Millersville University. Millersville University will need official transcripts for evaluation of credit from other attended institutions, including military transcripts. Credit may also be awarded for AP, CLEP, and pre-college dual admissions courses, etc. with appropriate documentation. Developmental courses are not eligible for transfer.

Renewal or Terminated of Articulation Agreement:

- 1) Delaware County Community College agrees to promptly notify Millersville University of Pennsylvania of any substantive curricular modifications to the AS in Business Administration program and further agrees that the terms of this agreement will no longer hold unless Millersville University of Pennsylvania provides a written approval that the curricular changes do not alter the intent of the agreement.
- 2) Millersville University of Pennsylvania agrees to provide Delaware County Community College with information about the BS in Management program at Millersville University of Pennsylvania and any changes to the curriculum, if they should occur. Conditions for admission in the BS in Management program at Millersville University of Pennsylvania are stipulated in section D of this agreement.


Mutual Terms and Conditions:


- 1) The parties agree to continue their respective policies of nondiscrimination based on

Title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, national origin, Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of the Americans with Disabilities Act. The parties agree to cooperate in the investigation of any claims of discrimination or harassment.

- 2) The laws of the Commonwealth of Pennsylvania shall govern this agreement. This agreement is not a legally binding contract and is not enforceable in a court or in the Pennsylvania Board of Claims. In the event of a dispute between the parties, advice and direction will be offered by the Office of the Chancellor of the State System of Higher Education.
- 3) The relationship between the parties to this Agreement to each other is that of independent contractors. The relationship of the parties to this agreement to each other shall not be construed to constitute a partnership, joint venture or any other relationship, other than that of independent contractors.
- 4) Neither of the parties shall assume any liabilities to each other. As to liability to each other for injury or death to persons, or damages to property, the parties do not waive any defense as a result of entering into this agreement. This provision shall not be construed to limit either parties' rights, claims or defenses which arise as a matter of law pursuant to any provisions of this agreement. This provision shall not be construed to limit the sovereign immunity of the Commonwealth or of the State System of Higher Education or Millersville University
- 5) The terms of the agreement shall remain in effect, except as stipulated in certain previous terms as listed herein, for a period of five years, subsequent to the date of execution of this agreement, unless terminated by either party. Any party may terminate the agreement with or without cause, on the provision of 120 days written notice to the other party. All commitments made to students who have been accepted, but have not yet completed the program at Millersville, will be honored. In the event of a substantial breach, either party may terminate this agreement.
- 6) This Agreement represents the entire understanding between the parties. This Agreement shall only be modified in writing with the same formality as the original Agreement.

Millersville University of Pennsylvania and Delaware County Community College have entered into this agreement on the indicated date as witnessed by the signatures below:

DocuSigned by:  
  
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Dr. Daniel Wubah  
President  
Millersville University of Pennsylvania

DocuSigned by:  
  
A39F2BBCEA22463...  
Dr. Marta Cronin  
President  
Delaware County Community College

6/20/2024 | 15:49 EDT

Date

6/11/2024 | 08:38 EDT

Date

DocuSigned by:

*Gail Gasparich*

CC1B574FE4F9432...

Dr. Gail Gasparich  
Provost and Senior Vice President for  
Academic Affairs  
Millersville University of Pennsylvania

6/20/2024 | 15:53 EDT

Date

Approved for form and legality:

DocuSigned by:

*Jacqueline C. Fox*

40B92443F09C4F2...

Jacqueline C. Fox  
University Legal Counsel

6/20/2024 | 16:33 EDT

Date

DocuSigned by:

*Marian McGorry*

D1F5BC3A36CB4FF...

Dr. Marian McGorry  
V.P. Academic Affairs  
Delaware County Community College

6/20/2024 | 13:22 EDT

Date

**CURRICULUM TRANSFER AGREEMENT GUIDELINE**

**Delaware County Community College:** Associate in Science in Business Administration

**Millersville University of Pennsylvania:** Bachelor of Science in Management

**General Information:**

**All students are required to complete an Advanced Writing Course at Millersville if no equivalency completed prior to transfer.**

**DELAWARE COUNTY COMMUNITY COLLEGE AS IN BUSINESS ADMINISTRATION**

**MILLERSVILLE UNIVERSITY BS IN MANAGEMENT**

<b>Major Courses Completed at CC</b>	<b>Cr.</b>	<b>MU Equivalencies</b>	<b>Cr.</b>
ENG 100	3	ENGL 110	3
CS 100	3	INTE 130	3
BUS 100	3	BUAD 101	3
ACC 111	3	BUAD 161	3
Diversity or Social Justice Course	3	Diversity or Social Justice Course	3
ENG 112	3	ENGL 1X1	3
ECO 210	3	ECON 101	3
MAT 135	3	MATH 1X1	3
ACC 112	3	BUAD 162	3
BUS 230	3	BUAD 231	3
ECO 220	3	ECON 102	3
BUS 243	3	BUAD 202	3
BUS 210	3	BUAD 251	3
BUS 130	3	BUAD 1XX	3
Any Scientific Inquiry Science Course	4	Scientific Inquiry Science Course	4
MAT 136	3	MATH 151	3
BUS 220	3	BUAD 2X2	3
Humanities Elective	3	Humanities Elective	3
BUS or Open Elective	3	BUS or Open Elective	3
Science Elective	3-4	Science Elective	3-4
<b>MINIMUM CREDITS NEEDED TO COMPLETE ASSOCIATES DEGREE:</b>	<b>61-62</b>	<b>CREDITS TRANSFERED:</b>	<b>61-62</b>