

**MILLERSVILLE UNIVERSITY
COUNCIL OF TRUSTEES**

SCHEDULE OF ACTIVITIES

JUNE 2024

C.O.T. Committee / Public Meetings		June 5, 2024
12:15 pm	Executive Session and Lunch <i>(by invitation only)</i>	Gordinier Hall, Lehr Room
1:45 p.m.	Resources Committee Meeting <i>(open to the public)</i>	Gordinier Hall, Old Main Room
1:45 p.m.	Programs Committee Meeting <i>(open to the public)</i>	Gordinier Hall, Lehr Room
3:15 p.m.	Public Meeting <i>(open to the public)</i>	Gordinier Hall, Lehr Room
5:15 p.m.	Council Dinner <i>(by invitation only)</i>	Gordinier Hall, Lehr Room

**MILLERSVILLE UNIVERSITY
COUNCIL OF TRUSTEES
PROGRAMS COMMITTEE AGENDA
June 5, 2024**

Action Items	Agenda Reference
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| 1. Proposed Changes to the Student Code of Conduct | V.A. |
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Information/Discussion Items	
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| 1. Report from Academic Affairs | Dr. Gasparich |
| a. Personnel Transitions | |
| b. Enrollment Updates | |
| c. Academic Affairs Update | |
| d. Athletics | |
| e. Program Updates | |
| | |
| 2. Report from Student Affairs | Dr. Williams |
| a. Student Affairs Updates | |
| b. Housing Update | |
| c. Dining Update | |
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| 3. Report from Diversity and Inclusion | Mr. Wiley |
| a. PASSHE Summit Update | |
| b. ADA Update | |
| c. Intercultural Center for Student Engagement Program Update | |

**MILLERSVILLE UNIVERSITY
COUNCIL OF TRUSTEES
RESOURCES COMMITTEE AGENDA
JUNE 5, 2024**

<u>Agenda Items</u>	<u>Agenda Reference</u>
1. Naming of Facilities: Michael G. Warfel '84 Center for International Programs & Services	VI.A.
2. Millersville University Foundation Endowments	VI.B.
3. Receipt of Estate Gifts	VI.C.

Information / Discussion Items

1. Finance and Administration	Dr. Alyan
a. E&G Financial Report	
b. Total Endowed Assets Schedule	
c. Department Dashboards	
2. University Relations and Strategic Initiatives	Dr. DeSantis
a. University Communications and Marketing	
3. Advancement	Mr. Ramos
a. Executive Trend Report	
b. Office of Alumni Engagement	
c. Office of University Events	
4. Information Technology	Mr. Hartranft
a. Network, Security & Systems	
b. Security	
c. Enterprise / Web Applications	
d. Technical Support	

MILLERSVILLE UNIVERSITY OF PENNSYLVANIA

COUNCIL OF TRUSTEES
PUBLIC MEETING AGENDA
Wednesday, June 5, 2024

AGENDA-AT-A-GLANCE

- I. **FOR ACTION** - Minutes of the regular meeting of March 20, 2024, and special meeting of May 17, 2024
Mr. Michael G. Warfel, Chairman

- II. Report of the Council Chairperson – Mr. Michael G. Warfel

- III. Report of the University President - Dr. Daniel A. Wubah

- IV. Comments
 - A. Alumni Association President – Mr. Matthew Olphin
 - B. APSCUF - MU President – Dr. Robyn Davis
 - C. University Curriculum & Academic Policies Committee Chair – Prof. Jeri Robinson
 - D. Student Government Association President – Mr. Tevon Kerr-Hornbaker
 - E. Millersville University Foundation President – Mr. Darryl Landis
 - F. Student Services, Inc. CEO/General Manager – Mr. Geoffrey Beers
 - G. General Public

- V. Programs Committee Report
Mr. Brandon Danz, Chairperson
 - A. **FOR ACTION** – Proposed Revisions to the Student Code of Conduct

- VI. Resources Committee Report
Ms. Holly Trego, Chairperson
 - A. **FOR ACTION** – Naming of Facilities: Michael G. Warfel '84 Center for International Programs & Services
 - B. **FOR ACTION** – Millersville University Foundation Endowments
 - C. **FOR ACTION** – Receipt of Estate Gifts

- VII. Governance and Nominations Committee
Dr. Saul Fink, Chairman
 - A. **FOR ACTION** – 2024-25 Election of Officers
 - B. **INFORMATION** – Review of the Millersville University Council of Trustees Bylaws

- VIII. New Business
Mr. Michael Warfel, Chairman
 - A. **FOR ACTION** – Proposed 2025 Council of Trustees Meeting Dates
 - B. **FOR ACTION** - Board of Governors' Policy 1983-14-A -- Appointing Interim and Acting Chief Executive Officers

- IX. Other Reports and Information
 - A. Date for Next Committee Meetings – Information
 - B. Date for Next Regular Meeting – Information

- X. Adjournment

MILLERSVILLE UNIVERSITY COUNCIL OF TRUSTEES

Meeting Minutes

Wednesday, March 20, 2024

A regular meeting of the Council of Trustees of Millersville University was called to order in Gordinier Dining Hall, Bolger Conference Center, Lehr room, at 5:00 p.m. on Wednesday, March 20, 2024, by Chairman Michael Warfel. The following trustees were present:

Mr. Thomas Baker (*via Zoom*)
Dr. Brandon Danz
Dr. Saul Fink (*via Zoom*)
Dr. Richard Frerichs
Rep. Jordan Harris (*via Zoom*)
Mr. Rick Rodgers (*via Zoom*)
Ms. Allison Ross
Ms. Kathryn Ross (*via Zoom*)
Dr. Amber Sessoms
Ms. Holly Trego

Also present were:

Dr. Nafez Alyan, *Vice President for Finance and Administration*
Ms. Abigail Azizkhan, *Special Education PreK-8/PreK-4 dual major, student presenter*
Ms. Sarah Barnum, *Special Education PreK-8/PreK-4 dual major, student presenter*
Mr. Geoffrey Beers, *CEO, Student Services/Student Lodging, Inc.*
Dr. Janet Bertoni, *Associate Professor & Chair, Special Education, faculty presenter*
Ms. Kayla Costigliola, *Special Education PreK-8/PreK-4 dual major, student presenter*
Dr. Robyn Davis, *APSCUF-MU President*
Dr. Victor DeSantis, *Vice President for University Relations and Strategic Initiatives*
Ms. Teagan Gallagher, *Special Education PreK-8/PreK-4 dual major, student presenter*
Dr. Gail Gasparich, *Senior Vice President for Academic Affairs and Provost*
Mr. Joshua Hartranft, *Interim Chief Technology Officer*
Dr. Darryl Landis, *MU Foundation President*
Ms. Madeline Lucas, *M.S., Clinical Psychology, student presenter*
Mr. Rasheed Osman, *Master of Social Work, student presenter*
Ms. Jostalyn Parry, *Social Work Assistant/PRIME Coordinator, student presenter*
Ms. Camree Patterson, *Student Government Association President*
Mr. Victor Ramos, *Vice President for Advancement*
Prof. Jeri Robinson, *University Curriculum & Academic Policies Committee Chair*
Dr. Kathleen Walsh, *Associate Professor, Social Work, faculty presenter*
Mr. Carlos Wiley, *Chief Diversity and Inclusion Officer*
Dr. Mary Beth Williams, *Vice President for Student Affairs*
Dr. Daniel Wubah, *University President*

Dr. Daniel Greenstein, *ex officio*, was unable to attend.

Upon motion by Dr. Frerichs, the minutes of the special meeting of January 20, 2024, and the regular public meeting of December 13, 2023, were approved.

Chairman's Report

Mr. Warfel welcomed everyone in attendance including Allison Ross and Camree Patterson who were attending their final public meeting as Student Trustee and Student Government Association President respectively, as well as new MU Foundation President, Dr. Darryl Landis. He advised trustees of several upcoming university events including the quarterly Board of Governors' meeting, spring commencement ceremonies and annual legislative breakfast.

President's Report

President Wubah welcomed everyone and offered an update on PASSHE initiatives. He also provided information relating to enrollment and athletics. He concluded his remarks with a report on upcoming spring events.

Comments from Advisors

On behalf of Mr. Matthew Olphin, MU Alumni Association President, Mr. Victor Ramos reported on officer elections, social media account consolidation, awards and scholarships and upcoming MUAA events. Dr. Robyn Davis, APSCUF-MU President, requested enhanced transparency from the administration regarding university finances and reported on complications due to the elimination of streaming services. Professor Jeri Robinson, University Curriculum and Academic Policies Committee Chair, provided an update on the general education review. Ms. Camree Patterson, Student Government Association President, reported on officer elections and upcoming SGA events. Dr. Darryl Landis, MU Foundation President, provided an update on Foundation assets, endowments, the Marauder Fund and the Foundation's support of the recent One Day Give. Mr. Geoffrey Beers, CEO of Student Services and Student Lodging, Inc., reported on the grand opening of the new Penn State Medical Group building, the upcoming grand opening of the new 55 plus housing project, their partnership with Thaddeus Stevens College of Technology and housing occupancy. There were no comments from the general public.

Programs Committee Report

A regular public meeting of the Programs Committee was called to order in Gordinier Dining Hall, Bolger Conference Center, University Room, on Wednesday, March 13, 2024, at 4:45 p.m. by Dr. Brandon Danz, Chairperson.

The following members of the Programs Committee were present:

Mr. Thomas Baker (<i>via Zoom</i>)	Prof. Jeri Robinson, ex officio
Mr. Geoffrey Beers, ex officio	Dr. Amber Sessoms
Dr. Richard Frerichs	Mr. Carlos Wiley, ex officio
Dr. Gail Gasparich, ex officio	Dr. Mary Beth Williams, ex officio
Ms. Camree Patterson, ex officio	Dr. Daniel Wubah, ex officio
Ms. Allison Ross	

Also present were Dr. Ollie Dreon, Professor of Educational Foundations and APSCUF-MU Representative (on behalf of Dr. Robyn Davis); Mr. Tevon Kerr-Hornbaker, SGA President-Elect; and Ms. Pietra Jamison, Senior Executive Associate to the President. The committee discussed the published informational and action items and recommended one action item be brought forward for full Council approval at the March 20, 2024, regular public meeting. The Programs Committee adjourned at 5:33 p.m.

Upon motion by Dr. Danz, the Council of Trustees approved emeritus status for Drs. Delray Schultz, Alex DeCaria and John Wallace.

Resources Committee Report

A regular public meeting of the Resources Committee was called to order in Gordinier Dining Hall, Bolger Conference Center, Old Main Room, on Wednesday, March 13, 2024, at 4:45 p.m. by Ms. Holly Trego, Chairperson.

The following members were present:

Dr. Nafez Alyan, ex officio	Mr. Matthew Olphin, ex officio
Dr. Victor DeSantis	Mr. Victor Ramos, ex officio
Dr. Saul W. Fink (<i>via Zoom</i>)	Mr. Rick Rodgers (<i>via Zoom</i>)
Mr. Joshua Hartranft, ex officio	Mr. Michael Warfel, ex officio
Dr. Darryl Landis, ex officio (<i>via Zoom</i>)	

Also present were Dr. Kelly Banna, Associate Professor of Psychology; Mr. Brayden Button, Student Government Association Finance Director; and Ms. Jennifer Hart, Administrative Manager, Office of the President. The committee discussed the published informational and action items and recommended the action items be brought forward for full Council approval at the March 20, 2024, regular public meeting. The Resources Committee adjourned at 5:43 p.m.

Upon motion by Ms. Trego, the Council of Trustees approved the annual payments of \$5,000 to Blue Rock Regional Fire District, \$3,000 to Lancaster Safety Coalition, and \$3,000 to Lancaster Emergency Medical Services Association (LEMSA).

Upon motion by Ms. Trego, the Council of Trustees approved the name recognition of the Douglas Kyle '17 Business Scholarship, Coach Fleig Women's Basketball Scholarship and Matthew C. Bruns '83 / John A. Yuska '71 Scholarship.

Governance and Nominations Committee

Dr. Fink reminded trustees that the 2024-25 election of officers would take place during the June quarterly meetings.

New Business

Upon motion by Dr. Danz, the Council of Trustees approved the proposed changes to the June 2024 Council of Trustees meeting schedule.

Other Reports and Information

Chairman Warfel announced the next quarterly public meetings will be held on Wednesday, June 5, 2024, as amended by the Council on March 20, 2024.

Chairman Warfel declared the meeting adjourned at 6:07 p.m.

Respectfully submitted,



The Honorable Jordan A. Harris
Secretary

MILLERSVILLE UNIVERSITY COUNCIL OF TRUSTEES

Special Meeting Minutes

May 17, 2024

A special public meeting of the Council of Trustees of Millersville University was called to order at 3:00 p.m. on Friday, May 17, 2024, via Zoom, by Chairman Michael G. Warfel.

The following trustees were present:

Mr. Thomas Baker
Dr. Saul Fink
Dr. Richard Frerichs
Ms. Bridget Lau
Dr. Amber Sessoms
Ms. Holly Trego

Also present were:

Dr. Nafez Alyan, *Vice President for Finance and Administration*
Dr. Robyn Davis, *APSCUF-MU President*
Dr. Gail Gasparich, *Senior Vice President for Academic Affairs and Provost*
Mr. Joshua Hartranft, *Interim Chief Technology Officer*
Mr. Tevon Kerr- Hornbaker, *Student Government Association President*
Mr. Victor Ramos, *Vice President for Advancement*
Dr. Mary Beth Williams, *Vice President for Student Affairs*
Mr. Carlos Wiley, *Chief Diversity and Inclusion Officer*
Dr. Daniel Wubah, *University President*

Mr. Brandon Danz, Rep. Jordan Harris, Mr. Rick Rodgers, Ms. Kathryn Ross and Chancellor Daniel Greenstein, ex officio, were unable to attend.

Upon motion by Dr. Fink, the Council of Trustees approved advancing the proposed slate of officers listed below to the June public meeting for approval:

Mr. Michael Warfel, Chairman
Dr. Richard Frerichs, Vice Chairman
Representative Jordan Harris, Secretary

Chairman Warfel adjourned the meeting at 3:05 p.m.

Respectfully submitted,



The Honorable Jordan A. Harris
Secretary

V. Programs Committee Report

Mr. Brandon Danz, Chairperson

A. **FOR ACTION** – Proposed Revisions to the Student Code of Conduct

See attached full document with revisions.

Proposed Motion:

Move approval of the proposed changes to the Student Code of Conduct:

- Page 41 (23 of the 2023-2024 COC)
 - Revisions for the name of Housing to the correct office name

- Page 51 (29 of the 2023-2024 COC)
 - Revisions to include the itemized fines for guest violations
 - 1st Guest violation \$25
 - 2nd Guest violation \$50
 - 3rd Guest violation \$75
 - Additional Guest violation \$100

- Page 55 (back of 2023-2024 COC)
 - Revisions for the accurate school year
 - Revisions removing the specific name of the Title IX Coordinator, as this position is in a search process

VI. Resources Committee Report

Ms. Holly Trego, Chairperson

A. **FOR ACTION** – Naming of Facilities: Michael G. Warfel '84 Center for International Services & Programs

In accordance with Council of Trustees' policy for naming of university facilities and within the university guidelines for named gift opportunities, the Millersville University Council of Trustees recommends that Mr. Michael G. Warfel, longtime member and chairman of the Millersville University Council of Trustees, be honored through the naming of the Michael G. Warfel '84 Center for International Services & Programs, in recognition of his exemplary service to and philanthropic support of Millersville University.

Proposed Motion:

Move approval of naming the Michael G. Warfel '84 Center for International Services & Programs in honor of Mr. Michael G. Warfel.

VI. Resources Committee Report (continued)

Ms. Holly Trego, Chairperson

B. **FOR ACTION** - Millersville University Foundation Endowments

- Michael K. and Neysa M. Callahan Endowed Scholarship
- Robert L. Jones '61 Soccer Award
- Scott Vandegrift Golf Scholarship
- Wayne MacKenzie '04 Meteorology Support Endowment

Proposed Motion:

Move approval of the name recognition of the above-mentioned scholarships, endowments or programs.

VI. Resources Committee Report (continued)

Ms. Holly Trego, Chairperson

C. **FOR ACTION** – Receipt of Estate Gifts

The United States Securities and Exchange Commission has recently adopted regulatory changes that will require the Millersville University Council of Trustees to approve the receipt of estate gifts at every other quarterly Council public meeting.

In order to receive gifts, each Executor requires a blanket approval by the Millersville University Council of Trustees authorizing the University's Vice Presidents for Advancement and Finance and Administration to sign and receive estate gifts on behalf of Millersville University.

Proposed Motion:

Move approval of the authorization to allow the Vice Presidents for Advancement and Finance and Administration to sign and receive estate gifts on behalf of Millersville University.

VII. Governance and Nominations Committee
Dr. Saul Fink, Chairman

A. **FOR ACTION** – 2024-25 Election of Officers

Proposed Motion:

Move approval of the 2024-25 slate of officers as proposed.

B. **INFORMATION** – Review of the Millersville University Council of Trustees Bylaws

VIII. New Business

Mr. Michael G. Warfel, Chairman

A. **FOR ACTION** – Proposed 2025 Council of Trustees Meeting Dates

Proposed Retreat:

January 17

Proposed Committee Meetings:

March 5 September 10

June 4 December 3

Proposed Regular Meetings:

March 19 September 17

June 11 December 10

Proposed Legislative Breakfast:

May 22

B. **FOR ACTION** - Board of Governors' Policy 1983-14-A -- Appointing Interim and Acting Chief Executive Officers

Board of Governors' Policy 1983-14-A: *Appointing Interim and Acting Chief Executive Officers*, requires that each PASSHE university president develop and publish an Order of Succession identifying, in rank order, members of its university's executive management team who will act on behalf of the president in his/her absence; in the event the president is temporarily unable to fulfill the responsibilities of the position; or in the event there is a vacancy. The Council of Trustees approves and certifies the below Order of Succession Plan and directs the President of Millersville University to deliver the Succession Plan to the Chancellor, in accordance with this Board of Governors Policy.

2024-25 Millersville University of Pennsylvania Order of Succession

1. Dr. Gail Gasparich, Senior Vice President for Academic Affairs and Provost
2. Dr. Nafez Alyan, Vice President for Finance and Administration
3. Dr. Victor DeSantis, Vice President for University Relations & Strategic Initiatives
4. Mr. Victor Ramos, Vice President, Advancement
5. Dr. Mary Beth Williams, Vice President for Student Affairs
6. Mr. Joshua Hartranft, Interim Chief Technology Officer
7. Mr. Carlos Wiley, Chief Diversity and Inclusion Officer

Proposed Motion:

Move approval of the order of succession plan as listed as required by Board of Governors' Policy 1983-14-A.

IX. Other Reports and Information
Mr. Michael G. Warfel, Chairman

A. Date for Next Committee Meetings - Information

The date for the next Committee Meetings of the Council of Trustees is **Wednesday, September 11, 2024**, in accordance with Council approval on June 21, 2023.

B. Date for Next Regular Meeting - Information

The date for the next Regular Meeting of the Council of Trustees is **Wednesday, September 18, 2024**, in accordance with Council approval on June 21, 2023.

X. Adjournment