#### 1. Log on to MAX.

### 2. Select Student Services.



## 3. Select Bookstore.

Advisement

View your advisers. Process and view a de Registration

Register (add or drop) class; Check your n Housing & Dining

Add or Change Meal Plan, Online Housing Student Accounts

Billing, Balance Due, Online Payments See your account charges, current balance

Student Academic Records View your holds; Display your grades and

National Student Clearinghouse G Enrollment Verifications, Deferments and G

Act 48 Reporting For Educators Submit your request to have MU courses r

MU Email Address View your MU email account status. Professional Endcation Unit

Cumulative Renessional Education Assess Bookstore

Available Bookstore options.

Course Catalog Search Search the Course Catalog

Student Parking Permits Request Student Parking Permit Requests

Release: 8.8.2mu

## 4. Select Bookstore Voucher Request Form or University Bookstore.

Millersville University	
Personal Information Student Services Financial Aid	
Search Go	SITE MAP   HELP   EXIT
BOOKSTORE	
Bookstore Voucher Request Form	
University Bookstore	
Release: 8.8.2mu	
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**Bookstore Voucher Request-** In order to request a voucher, you must already have funds on your Marauder Gold account. You can contact the Office of Student Accounts to add financial aid funds (up to \$500) to your account or load funds onto your account using your personal funds. After adding funds to your Marauder Gold account follow these steps.

- 1. Enter the dollar amount you want your voucher to be for.
- Select an expiration date (within 30 days). Once this day has passed any remaining funds will be returned to your Marauder Gold card.

3. Click Submit

4. Confirm you want to add these funds

5. Wait for confirmation email. Usually funds are added within five minutes. You can log into the University Bookstore by returning to MAX or go to Millersville.textbookx.com and logging in with your MU credentials.

**University Bookstore** -This link redirects you to the new University Bookstore website to view and purchase course materials.

Millersville University	
Personal Information Student Services Financial Aid	
Search Go	SITE MAP   HELP   EXIT
BOOKSTORE Bookstore Voucher Request Form University Bookstore To Akademos Web Site	
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## 5. After selecting University Bookstore, click Login.

TEXTBOOKS STUDENT SERVICES INC. at Millersville University	Enter a course name or code, e.g. Accounting 101
Find Your Course Log In View your courses	
View Your Course Items Log in with your school account to view a personalized page of your courses and corresponding course materials, or use the 'Find Your Course' drop-down menu to search by course.	Log in with your Millersville University Account:
Your Course Items. Mai	rketplace Savings.

5) Enter your Millersville University credentials and click **Login**. Once logged in you will see a list of your courses and assigned course materials. Textbooks will be shown in available conditions such as new, used, rental, ebook and marketplace. Orders can be shipped to your home or to campus for pick up.

## **Important Contacts:**

# **University Store:** 717-871-7610

# **Office of Student Accounts:** 717-871-5101

 Email: osa@millersville.edu | Monitored Monday-Friday 8:30AM-4PM; answered in the order received; please always include the M# of the account you are inquiring about.

## **Online Bookstore Customer Service:** 1-855-955-0398

• Online chat available at the <u>TextbookX Website</u>