

Online Programs: Change of Delivery (Online to F2F)

(Last updated February 24, 2025)

This Change of Delivery (COD) form is intended only for students already admitted to or active in the fully online format of a program also available face-to-face (F2F).

You must meet with your Advisor first to discuss your options before completing this form.

This form must be completed & signed by the student. You must obtain signatures of approval from your current Advisor, your department's Chair, and the Program Coordinator for the online program you seek to leave. Once done, email your form to the Office of Online Programs at OnlinePrograms@millersville.edu.

If you have any questions at all, please contact the Office of Online Programs by email at OnlinePrograms@millersville.edu or by telephone at (717) 871-7200.

Full Name: _____

(Format: First Middle Last)

MU ID#: _____

(E.g., P01234567)

Birthdate: _____

(Format: MM/DD/YYYY or Month DD, YYYY)

Email Address: _____

(If submitting via email, must match the email address from which you will be sending this form)

Current Program: _____ Preferred Starting Term: _____

(BSN students must use form linked at top of page) (E.g., Spring 2025. We will accommodate this if possible)

Student Signature

(By signing below, you indicate your desire to switch delivery format to face-to-face)

Date

Advisor Signature

(You must meet with your advisor before submitting this form to Online Programs)

Date

Online Program Coordinator Signature

(You must request the approval of the coordinator for the program you seek to leave)

Date

Advisement Notes: _____

(Advisor/Coordinator/Chair use only)

Department Chair Signature

Date