

Millersville University
Faculty Senate - Meeting Minutes
03/19/2024

The meeting was called to order at 4:05p.m. All departments were in attendance except for Counseling and Human Development (CNHD), Educational Foundations (EDFN), and Music (MUSI).

Also in attendance: Dr. Gail Gasparich (Provost), Dr. Rachel Finley-Bowman, Alison Hutchinson (Registrar), Dr. Robyn Davis (APSCUF), Dr. Kim McCollum-Clark (GenEd Coord.), and Krista Higham (LIBR/GERC).

- I. Welcome and Introductions**
- II. Minutes of the Faculty Senate**
 - a. Minutes from the 02/20/2024 meeting were approved via a Cook/Hower motion without dissent.
- III. Report of the Faculty Senate Chairperson – Jeri Robinson**
 - a. Announcements
 - i. Faculty Senate Meeting Dates AY2023-2024 (1st and 3rd Tuesday @ 4:05pm)
 - 1. March 19th
 - 2. April 2nd, 16th
 - 3. June 4th
- IV. Proposed Curricular Frameworks for endorsement**
 - a. None
- V. Proposed Courses and Programs for approval**
 - a. Consent Agenda – approved without dissent
 - i. Undergraduate New Courses
 - 1. PSYC101 Psychological Science
 - ii. Undergraduate Course Changes
 - 1. PSYC256 Psychology Human Adjustment
 - 2. EDUC424 Diagnostic Reading Disability
 - iii. Undergraduate New Programs
 - 1. None
 - iv. Undergraduate Program Changes
 - 1. None
 - v. Graduate New Courses
 - 1. None
 - vi. Graduate Course Changes
 - 1. EDUC562 Mthds for Tchg Eng Lang Lrnrs
 - 2. EDUC561 Second Language Acquisition
 - 3. RDED620 Curr Practices in Literacy Ed
 - 4. RDED623 Diag of Reading Disabilities
 - 5. SPED689 Research Seminar
 - 6. ART586 Topics In Art Education
 - vii. Graduate New Programs
 - 1. None
 - viii. Graduate Program Changes
 - 1. English - MED

2. English - MA

- VI. Out for campus approval:**
 - a. See Course Dog.
- VII. APSCUF Updates**
 - a. Dr. Robyn Davis (APSCUF)
 - i. See email for voting information on new CBA.
 - ii. Area Curriculum Committees may be transitioning to College Curriculum Committees
- VIII. Report of the Student Government Association**
 - a. Student Government Rep. (SGA)
 - i. None
- IX. Report of the Graduate Student Association**
 - a. None
- X. Report of the Administrative Officers**
 - a. Dr. James Delle (Assoc. Provost)
 - i. Thinking about changing Area Curriculum Committees to College Curriculum Committees
 - ii. Transferring catalog to CourseDog from CourseLeaf
 - 1. Existing catalog has been updated over spring break including changes from the fall semester.
 - b. Dr. Rachel Finley-Bowman (Assoc. Provost)
 - i. Noted and thanked the curriculum committees and many others that are working hard to move general education changes forward.
 - c. Dr. Gail Gasparich (Provost)
 - i. Transfer students starting in 2024 will have current catalog date that includes legacy GenEd.
 - d. Alison Hutchinson (Registrar)
 - i. Noted and thanked the amazing register staff involved in quickly changing transfer student DARS to revised catalog year.
- XI. Announcement of new courses, programs or changes to existing courses/program**
 - a. None
- XII. Reports of the Faculty Senate Standing Committees**
 - a. Bylaws, Chair Ethan Frost
 - i. Proposed Revision: Academic Outcomes and Assessment Committee Bylaws
 - 1. Proposed change to expand committee size to better match anticipated workload of new role in GenEd assessment and transition to new GenEd model. Similar structure and size to existing committees (GERC, UCPRC, etc.). Membership will still be staggered. Would like to put in place before next months elections in attempt to fill committee.
 - 2. Motion (Robinson/Bowers) to waive the two meeting rule was approved without dissent.
 - 3. Proposed revision of AOAC bylaws was approved without dissent.
 - b. General Education, Coordinator Dr. Kim McCollum-Clark
 - i. Indicated that FYEX and ENGL110 proposals has been put into the CourseDog/CAP.
 - c. GERC, Chair Jeff Wimer
 - i. GenEd Definitions/SLO
 - 1. 2nd Reading

- a. Investigations in Scientific Reasoning
 - i. Discussion
 - 1. Lots of feedback from campus community went into the proposed revisions.
 - 2. The change to natural sciences was the based on trying to focus on natural world as there are limited opportunities for some of these departments to participate elsewhere in GedEd.
 - ii. Amendments (see doc for changes)
 - 1. Robinson/Blazer amendment to add contact (hours) to clarify language was approved without dissent.
 - 2. Cook/Bookmiller amendment remove consecutive and change to preferable consecutive in parenthesis was approved (26 for, 2 opposed, 1 abstention).
 - iii. The revised and amended Investigations in Scientific Reasoning definition/SLO was approved (Hartman/Cardwell) without dissent.

- 2. 1st Readings presented.
 - a. Information Literacies
 - b. Personal Wellness
 - c. Creative Explorations
 - d. Problem Solving
 - e. Ethical Action and Citizenship

ii. FYEX

- 1. Motion (Blazer/Cook) to allow department chairs to automatically enroll their declared majors in FYEX courses taught by their faculty was approved. (26 for/4 opposed/0 abstentions)
 - a. This is not interpreted as a requirement, there should be exceptions for athletes and others with conflicts.
 - b. GERC reiterated their previous suggestion for choice for students then enrollment to major based. (See GERC recommendation doc for exact language.)

iii. It was noted that the continued piecemeal approval of new GenEd changes does not seem optimal from a variety of perspectives.

- d. EDOY, Chair Shaun Cook
 - i. Winner Dr. Daniel Albert
- e. UCPRC, Chair Aileen Hower
 - i. Provided an update on recertifications.
 - ii. Noted that some cornerstone courses were expedited.
 - 1. FYEX, Introduction Writing

XIII. Reports of the Faculty Senate, Convened Committees, Area or Special Committees

- a. None

XIV. Faculty Senate Elections

- a. Departments with 2024 Term Expirations
 - i. Applied Engineering, Safety & Technology (AEST)
 - ii. Art & Design (ARTD)
 - iii. Athletics (ATHL)
 - iv. Biology (BIOL)
 - v. Communication & Theatre (COMT)
 - vi. Counseling & Human Development (CNHD)
 - vii. Early, Middle, & Exceptional Education (EMEE)
 - viii. Educational Foundations (EDFN)
 - ix. English and World Languages (ENWL)
 - x. Geography (GEOG)
 - xi. Library (LIBR)
- b. Upcoming Committee Elections
 - i. Please share vacancies with colleagues and encourage them to participate/run.

XV. New Business

- a. There were questions about the certificate option in the GenEd program and how that integrates with GenEd requirements.
 - i. Will certificates have SLO/definitions and will they require assessments, when the courses themselves will have assessments?
 - ii. How does the capstone fit into the GenEd SLOs?
- b. Assessment Lunch April 11th – The Assessment plan will be introduced.
 - i. It was noted that these need to be approved by senate.
- c. It was noted that GenEd organization of both legacy/gateway needed, website for both faculty and students. GenEd coordinator would be the best person/office to centralize this, but decisions still need to come to senate.
- d. Questions were raised regarding potential revision of CAP workflow for GERC and AOAC.

Meeting adjourned at 4:58pm via a Blazer/Walsh motion that was approved without dissent.

Respectfully Submitted,
 Ethan Frost
 Faculty Senate Secretary

MEETING SUMMARY – 03/19/2024

Minutes Approved

- 02/20/2024

Undergraduate New Courses Approved

1. PSYC101 Psychological Science

Undergraduate Course Changes Approved

1. PSYC256 Psychology Human Adjustment
2. EDUC424 Diagnostic Reading Disability

Graduate Course Changes Approved

1. EDUC562 Mthds for Tchg Eng Lang Lnrs
2. EDUC561 Second Language Acquisition
3. RDED620 Curr Practices in Literacy Ed
4. RDED623 Diag of Reading Disabilities
5. SPED689 Research Seminar
6. ART586 Topics In Art Education

Graduate Program Changes Approved

1. English - MED
2. English - MA

Policies Changes Approved

- Faculty Senate – Academic Outcomes Assessment Committee Bylaws

General Education Changes Approved

Definitions/SLO – Investigations into Scientific Reasonings

Definition:

Investigations in Scientific Reasoning courses primarily focus on an empirical study of the natural world while providing training in the tools, processes, and subject matter appropriate to the discipline to address theoretical and/or practical issues. These courses emphasize that the scientific meaning of fact, theory, and law are not a hierarchy, and give students an appreciation of essential creative aspects of scientific process and discovery. Students must spend at least two contact hours per week (preferable consecutive) in hands-on (in person or approved online) lab, because of the applied nature of science labs.

Outcomes:

A student will be able to:

1. Apply the scientific method to investigate natural phenomena, solve problems, and gain a better understanding of the natural world.
2. Make observations, generate questions, develop a testable and falsifiable hypothesis, collect data, and interpret results.
3. Recognize that scientific explanations offer falsifiable predictions, that claims must be supported by evidence and logical reasoning, and that the nature of scientific discovery and knowledge is fluid.
4. Interpret and create scientific representations—such as formulas, graphs, and tables—by utilizing course-specific knowledge and understanding.

FYEX

Motion to allow department chairs to automatically enroll their declared majors in FYEX courses taught by their faculty was approved.

Faculty Senate
Academic Outcomes Assessment Committee

Type: Standing committee of Faculty Senate.

Membership

1. **Chairperson:**
 - a. **Election:** Elected by Faculty Senate.
 - b. **Term:** Three-year term beginning and ending at the start of the fall semester.
 - c. **Limits:** No more than two complete, consecutive terms may be served. Service of at-large or partial terms do not count towards the term limit.
 - d. **Voting:** Chair is a non-voting member except when there is a tie.
 - e. **Responsibilities:** Convenes and meets with the committee on a regular basis. Attends all Faculty Senate meetings to act as a liaison regarding committee business. Submits meeting minutes, agendas, and an annual written report that outlines the membership and work of the committee as instructed by Faculty Senate leadership.
2. **Faculty Representatives:** Nine members, two from each of the four academic units (Education and Human Services, Art and Humanities, Social Science, Science and Technology) and one member from University College/Non-College faculty.
 - a. **Election:** Elected on a staggered schedule by Faculty Senate.
 - b. **Term:** Two-year terms beginning and ending at the start of the fall semester.
 - c. **Limits:** No two members may be elected from the same department. No more than two complete, consecutive terms may be served. Service of at-large or partial terms do not count towards the term limit.
 - d. **Voting:** Faculty representatives are voting members.
 - e. **Responsibilities:** Attend meetings and contribute to committee function as representatives of their respective academic units.
3. **Appointed Faculty Representatives:** Two faculty members.
 - a. **Appointment:** One is appointed each year by the Assistant Vice President for Assessment and Planning.
 - b. **Term:** Two-year terms beginning and ending at the start of the fall semester.

4. **Student Representatives:** Two undergraduate student representatives.
 - a. **Election:** Elected on a staggered schedule by the undergraduate student governance body.
 - a. **Term:** One-year terms beginning and ending at the start of the fall semester.
 - b. **Limits:** As determined by student governance body.
 - c. **Voting:** Student representatives are non-voting members.
 - d. **Responsibilities:** Attend meetings and contribute to committee function as representatives of the undergraduate student body.
5. **Ex Officio Members:** Assistant Vice President for Assessment and Planning.
 - a. **Designees:** One designee may serve in lieu of each Ex Officio member.
 - b. **Voting:** Ex Officio member/designee is a non-voting member.
 - c. **Responsibilities:** Attend meetings and contribute to committee function as representatives of their respective positions.

Functions

1. Develop and oversee a plan for the implementation of outcomes assessment for the General Education program, in consultation with the General Education Review Committee.
2. Work with the Assistant Vice President for Planning and Assessment to initiate policy recommendations and review proposed policy changes for outcomes assessment of academic programs.

Document History

1. Effective: October 1997
2. Revised: March 15, 2005 by Faculty Senate
3. Reviewed: June 26, 2007 by Faculty Senate Bylaws Committee
4. Revised: March 16, 2010 by Faculty Senate and APSCUF
5. Reviewed and Revised: March 12, 2024 by Faculty Senate Bylaws Committee, March 19, 2024 by Faculty Senate
 - a. Changes: expansion of committee, updated format.