



# Millersville University

## FRATERNITY & SORORITY LIFE

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*Campus Life*

### **Millersville University Fraternity & Sorority Life Recruitment and Intake Policy**

#### **I. Recruitment**

##### **1. Recruitment & Intake Guidelines and Expectations**

- I. Social Greek-letter organizations may recruit or conduct intake during the fall and spring terms of the academic year. Recruitment and intake are not permitted during winter or summer academic terms.
- II. All recruitment/intake events must be free of alcohol and may not be held at or in conjunction with a tavern or alcohol distributor in accordance with NIC Alcohol & Drug Guidelines. Recruitment/intake events must comply with all federal, state, and local laws; university policies; and the Millersville University Student Code of Conduct.
- III. All organizations must not have any sanctions put in place by the university or by their Inter/national headquarters prohibiting chapters from recruiting, hosting events, and conducting intake.
- IV. Prior to extending an invitation of membership, social Greek-letter organizations must submit the *New Member Education Intake Checklist* found here. The checklist asks for documents such as the most up to date Certificate of Insurance, new member intake form, education calendar, records release forms signed by each potential new member, certificate of completion from Prevent Zone for each potential new member, and a Hazing Awareness Acknowledgement signed by each potential new member.
- V. The Office of Fraternity and Sorority Life expects each organization to comply with any Inter/National Headquarters guidelines for recruitment/intake activities, so long as they do not directly contradict provisions in this policy, as well as their respective governing council policies. Organizations will adhere to the most stringent of the relevant policies.

##### **2. Continuous Recruitment Practices**

- I. The Office of Fraternity and Sorority Life supports the continuous open recruitment of eligible members during the fall and spring terms in accordance with the policies and practices of governing councils, Inter/National Headquarters, and Millersville University.

- II. Prospective members may have routine contact with social Greek-letter organizations including but not limited to participating in public social, educational, or philanthropy events; study sessions; athletic events or intramurals; etc.
- III. Prospective members are not permitted to receive benefits of membership such as engaging in activities exclusive to social Greek-letter organizations. This includes but is not limited to private social functions; social functions with alcohol; new member education; chapter meetings; etc.

**3. Bid Extension and Acceptance**

- I. Organizations will need to work with their potential new members to complete the Records Release Form and Hazing Awareness Acknowledgement Form to confirm eligibility before extending an invitation to membership. Once eligibility is confirmed, all potential new members will need to complete the Anti Hazing Module for Fraternity & Sorority Life through Prevent Zone.
- II. For Panhellenic Council affiliated organizations, students accepting their bids must come into the Office of Fraternity and Sorority Life to sign the Membership Recruitment Acceptance Binding Agreement (MRABA) per National Panhellenic Council (NPC) policy during the non-primary recruitment semester.

**II. Membership**

**1. Eligibility to Join a Fraternity or Sorority**

- I. Millersville University students wishing to receive an invitation of membership to a social Greek- letter organization must be verified as eligible by the Office of Fraternity & Sorority Life. No invitation to membership may be given to a student who is ineligible or who has not been verified.
- II. **To be eligible for membership, students must meet the following criteria:**
  - I. Be enrolled at Millersville University of Pennsylvania.
  - II. Be in good judicial standing with the University, meaning not currently on probation or suspension as determined by the student conduct process.
  - III. Have earned a minimum of 12 credit hours at Millersville University or transferred a minimum of 12 credit hours from an accredited college or university. Advancement Placement (AP) credits and/or dual-enrollment credits earned while in high school will not be counted toward the requirement.
  - IV. Transferred students will need to provide an unofficial transcript from their prior institution as proof that they attended a college/university.
- III. Have at least a 2.5 GPA cumulative GPA. If chapters have a higher GPA requirement, the Office of Fraternity and Sorority Life will follow the higher standard.

- IV. Have submitted a signed Records Release Form, allowing the Office of Fraternity and Sorority Life to confirm enrollment, and share their academic record information with the chapter in question.
  - V. Have submitted a signed Hazing Awareness Acknowledgement.
  - VI. Have completed the FSL Hazing Prevention Module from Prevent. Zone.
  - VII. A student who does not meet the minimum criteria will not be eligible to receive an invitation of membership to join a fraternity or sorority at that time. This does not affect their potential future eligibility. If an organization extends bids prior to the completion of an eligibility check, they will be in violation of these guidelines and may be referred to Student Conduct and Community Standards.
  - VIII. In addition to these requirements, chapters may set their own criteria for membership.
2. **Recognized Membership Statuses**
    - I. Once a student joins a fraternity or sorority, the Office of Fraternity and Sorority Life will recognize that membership until that member leaves the organization permanently through voluntarily resigning their membership, having their membership revoked by the organization, or leaving the University through withdrawal, transfer, or graduating, at which point they will be recognized as an alum. The Office of Fraternity and Sorority Life does not differentiate membership statuses within an organization.
  3. **Member Disaffiliation**
    - I. Should a member voluntarily choose to leave their organization by resigning their membership (also referred to as disaffiliation) or if their membership and associated privileges thereof are revoked by the organization, the chapter must update their roster with the Office of Fraternity and Sorority Life. Removal is subject to approval from the organization's headquarters.
  4. **Multi-Campus Chapters**
    - I. Some chapters may have multi-campus charters, subject to approval by the University. Millersville University students that are members of these organizations are responsible for adhering to Millersville University policies while operating off campus, including activities and operations taking place on those other campuses. Members of these organizations that are enrolled at one of the affiliated campuses are expected to abide by the university policy while on Millersville University's campus.
  5. **Affiliated Transfer Students**
    - I. Students who transfer to Millersville University and are already affiliated with a fraternity or sorority that is active on campus may immediately affiliate with their organization if they wish to. The chapter must notify the Office of Fraternity and Sorority Affairs and update their roster. The roster addition is subject to approval from the organization's headquarters.
  6. **Alignment with Headquarters Membership Status**
    - I. If an organization's headquarters denies membership to a student or revokes the membership of a student, that student will not be recognized

as a member of the organization by the Office of Fraternity and Sorority Life.

**7. Probationary and Suspension Status**

- I. Organizations currently under probation or are suspended cannot take in new members or host intake. Students in these organizations who host intake will be subjected to more penalties as outlined in the Student Code of Conduct. Students who join a suspended or probationary organization will not be recognized as members by the Office of Fraternity and Sorority Life. Students should be made aware of the dangers of joining a suspended organization and should report any recruitment/intake practices to Student Conduct and Office of Fraternity and Sorority Life.