

Graduate Course and Program Review Committee
Wednesday January 31, 2024
Minutes

Present: Chad Baker, Joe Behun, James Delle, Bertha DeJesus, Ollie Dreon, Leslie Gates, Ann Gaudino, Laura Granruth, Barb Havercamp, Aileen Hower, Julie Lombardi, Clarence Maxwell, Erin Moss, Nicole Pfannenstiel, Beth Powers, Kelly Rotondo, Karena Rush, Deborah Tamakloe, Scott Warner, Allison Wells, Charlton Wolfgang, Tiffany Wright, Sepi Yalda

1. Review and Approval of November 2023 Minutes:
 - a. Correct misspelled name.
 - b. K. Rush motion. J. Behun second. Approved.

2. Updates and Announcements:
 - a. Organizational changes in office of GSAL:
 - i. Susan Kopecky has left the university for another opportunity; Alison Wells will begin to assist with non-degree application process, etc.
 - ii. With the departure of Marcia Bolton from EDHS, Barb Havercamp has resumed responsibility for post-bacc teacher certification application process.
 - b. Graduate enrollment of 1,032 in Spring is highest seen in 15 years.
 - c. Thank you to the faculty who served on the appeals committee over the winter.

3. Graduate Curriculum Proposals:
 - a. [Nursing – Family Nurse Practitioner Option](#) (Program Revision)
 - b. [NURS 536 Transition to APRN](#) (New Course Proposal)
 - c. [NURS 535 Clinical Management of Vulnerable Populations](#) (New Course Proposal)
 - d. [NURS 534 Clinical Management of the Geriatric Population](#) (New Course Proposal)
 - e. [NURS 533 Clinical Management of the Adult Population](#) (New Course Proposal)
 - f. [NURS 532 Clinical Management of the Female Patient](#) (New Course Proposal)
 - g. [NURS 531 Clinical Management of the Pediatric Population](#) (New Course Proposal)
 - h. [MU Certificate Post-MA NRS FNP](#) (Curriculum Revision Proposal)

Kelly Rotondo: This group of changes are submitted as Nursing moves toward the online program with AP; the changes will also be applied to the face-to-face program. NFT recently increased required number of hours to 750.
Motion to approve: J. Lombardi; 2nd: S. Warner. 1 abstain. Motion approved.
 - i. [NURS 530 Clinical Management of the Pediatric Population](#) (New Course Proposal)
 - j. [EDUC 565 Language and Literacy Interventions: Clinical Practicum](#) (Course Change Proposal)
 - k. [RDED 624 Reading Clinic Practicum](#) (Course Change Proposal)
 - l. [RDED 622 Reading and Writing in the Content Areas](#) (Course Change Proposal)

Aileen Hower: PA Dept. of Education has made changes to the requirements for structured literacy in teacher education program. These proposals are submitted in response to that change.
Motion to approve: C. Wolfgang; 2nd: J. Lombardi. 1 abstain. Motion approved.

- l. [WSSD 525 Growth, Maturation, and Physical Activity](#) (Course Change Proposal)
Julie Lombardi: Changes updating course description.
Motion to approve: J. Behun. 2nd: K. Rush. 1 abstain. Motion approved.
 - m. [ART 524 Art Education Curriculum and Assessment](#) (Course Change Proposal)
 - n. [ART 522 Art Education Theory and Practice](#) (Course Change Proposal)
Leslie Gates: PA Dept. of Education regulates when we may use the term “Methods” in a course title; these course change proposals align with that requirement.
Motion to approve: O. Dreon; 2nd: B. DeJesus. Motion approved.
 - o. [SPED 654 Advance Pedagogy in Special Education](#) (Course Change Proposal)
 - p. [SPED 651 Advocacy and Leadership](#) (Course Change Proposal)
 - q. [SPED 653 Consultation and Collaboration](#) (Course Change Proposal)
Deborah Tamakloe: These course changes are submitted to broaden the potential audience for Special Education classes, to include teachers who may not have previously taught special education, removing the reference to “accomplished” special ed.
Motion to approve: C. Wolfgang; 2nd: C. Maxwell. 1 abstain. Motion approved.
- 4. Consent Agenda: N/A
 - 5. Policy and Related Items: N/A
 - 6. Old Business:
 - a. Graduate Assistant Task Force Draft Recommendations & Provost Response (J. Delle)
 - i. The proposal draft from the task force which was shared with the Provost was not approved by Cabinet, as it did not generate enough savings.
 - ii. To meet the level of savings, if we want to keep the provision for 18 hours of tuition waiver and a \$6000 stipend, it would require the number of assistantships to be cut to 72 (current proposal has 82 positions).
 - iii. Changes need to be in effect for Fall 2024.
 - iv. GCPRC members are encouraged to share their ideas for alternate proposals that will meet the necessary cost savings.
 - 7. New Business:
 - a. New CBA as proposed requires Millersville to end the current CE pay model, as PASSHE and APSCUF work to standardize continuing education across all campuses.
 - i. This ends the sliding payscale for lower enrolled courses. TPTF will earn slightly more for courses that meet the minimum number, but regular faculty should expect to see lower payments due to the changing pay model.
 - ii. Ware Center will no longer be needed for evening off-load courses. The timing coincides with the upcoming retirement of the Ware Center security staff.
 - iii. Winter course compensation will change; it is expected that winter course instructors will be paid as regular load/overload.
 - b. Overall, the proposed CBA compensation package is strong, with scheduled pay raises and retro pay.