

Graduate Course and Program Review Committee
September 23, 2023
Minutes

Present: Chad Baker, Joe Behun, Rebecca Boyer, James Delle, Leslie Gates, Ann Gaudino, Laura Granruth, Lauren Kaiser, Susan Kopecky, Aileen Hower, Lucie Lehr, Ann Marie Licata, Julie Lombardi, Clarence Maxwell, Erin Moss, Nicole Pfannenstiel, Beth Powers, Kelly Rotondo, Karen Rush, Deborah Tamakloe, Melissa Tineo, Scott Warner, Carlton Wolfgang, Tiffany Wright, Sepi Yalda

1. Review and Approval of Minutes:

- a. L. Granruth motion. N. Pfannenstiel second. A. Hower abstained. Approved.

2. Updates and Announcements:

- a. Graduate Student Advisory Council > GSO -
 - i. Create advisory board first. To reanimate the Graduate Student Organization
 - ii. Please forward candidate names to J. Delle.
- b. Graduate Student Ambassadors -
 - i. So we can send prospective students to current students who are willing to share program information.
 - ii. Please forward candidates to L. Lehr.
- c. CourseDog -
 - i. Notifications go out to many recipients. Only take action if you are specifically asked to.
 - ii. Be careful when choosing a form to work in. If on the wrong form you must delete it and start over.
- d. OneSys –
 - i. Programs will be universally coded across the PASSHE.
 - ii. The process has been delayed for a year.
 - iii. There is likely to be merging of low registration courses. The impact on faculty and accreditation is yet to be determined.
 - iv. It would benefit all programs to become more familiar with similar programs across PASSHE now to avoid complications later.
 - v. It is likely that general education 100-level courses will be most impacted initially.
 - vi. We already have a Visiting Student process, so we are already experiencing this on a smaller scale.

3. Graduate Curriculum Proposals:

- a. [SPED 665 Transition and Supportive Employment for Adults with Disabilities –](#)
 - i. Adds DL
 - ii. To give access to working professionals.

- iii. B. Powers motion. K. Rush second. Approved, and with email reminder of distance education curriculum analysis requirement to the Dean of SOEHS.
 - b. A DL instruction qualification conversation is needed. There should be standard wording and proper distance education curriculum analysis in all proposals.
- 4. MED Core –
 - a. The group met recently.
 - b. A lengthy email was sent to the Graduate Dean and Dean of SOEHS to ensure the group's work will be supported as they move forward.
- 5. Old Business –
 - a. Graduate Assistant Task Force –
 - i. Their main task is determining the best way to use resources.
 - ii. Also crucial is to ensure our assistants are involved in scholarly endeavors that can be tied to their academic programs.
 - iii. It seems MU has been generous with waiver credits, so this area will be scrutinized.
 - iv. The efforts of the task force will be for a fall 2025 change.
- 6. New Business
 - a. Upcoming Proposals –
 - i. LLIT – New dept 49 regulations will require restructuring.
 - ii. CLIN – an official “Practicum” course.
 - iii. EDD – ELPP 890/891/897 1-3 credit denied so being resubmitted. Dissertation compensation being reviewed.
 - iv. MSN - adding leadership post-master's certification and there will be DNP revisions.

Meeting adjourned at 2:57 pm
Minutes respectfully submitted by L. Lehr