
Effective: Fall 2000

Student Policy
PRIVACY of STUDENT RECORDS

Approved: Revised, 10/16/06, Student Affairs

The Family Educational Rights and Privacy Act of 1974, known as the Buckley Amendment, gives students the right to review their academic records, to challenge their contents and to protect their confidentiality. Basic directory information may be disclosed without prior consent of the student.

Millersville's policy on the confidentiality of student records is available from the Vice President for Student Affairs, Washington House. Directory information is used to report student achievements in academic, athletic and extracurricular activities through appropriate media. Students may request that such information not be released by filing a written request during the first two weeks of each semester with the Office of the Registrar, Lyle Hall.

Annual notification of the University's policy on confidentiality of student records is also posted on the Registrar's website. Students may file complaints about the contents of their records or alleged wrongful disclosures of information with the Vice President for Student Affairs.

If the result of a student complaint regarding the content of their records is not satisfactory, the law permits students a hearing and the opportunity to place explanatory statements in their files if the result of the hearing panel is still unsatisfactory.