

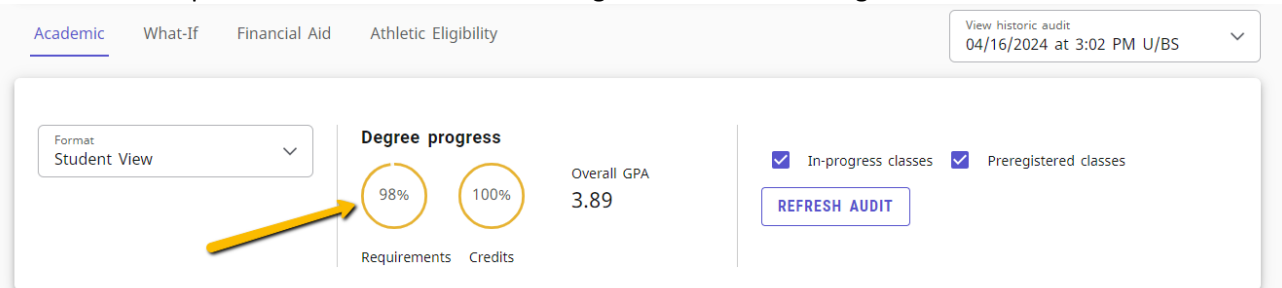


HOW TO REVIEW YOUR AUDIT FOR DEGREE COMPLETION

An audit with requirements at **98%** means: COMPLETE – WITH IN-PROGRESS COURSES (this also means that GRAD 999 is registered for and the application for graduation is in). The Degree Block will have all green checks  (which indicate complete) and blue/white half circles  (in-progress)

Here's an example of an IN-PROGRESS audit's Progress Indicator and Degree Block:



Academic What-If Financial Aid Athletic Eligibility View historic audit 04/16/2024 at 3:02 PM U/BS

Format Student View

Degree progress

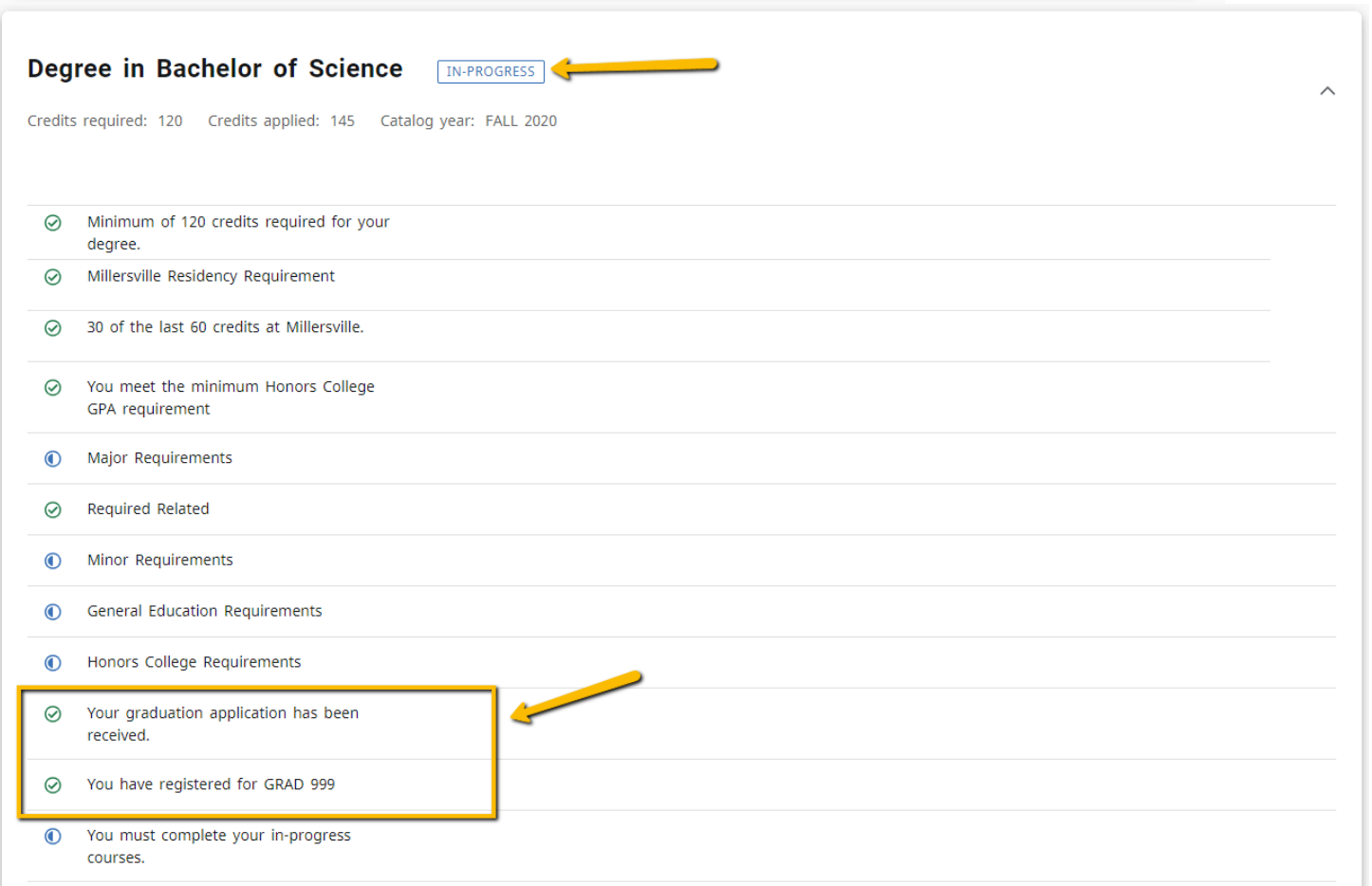
98% 100%

Requirements Credits

Overall GPA 3.89

In-progress classes Preregistered classes



REFRESH AUDIT



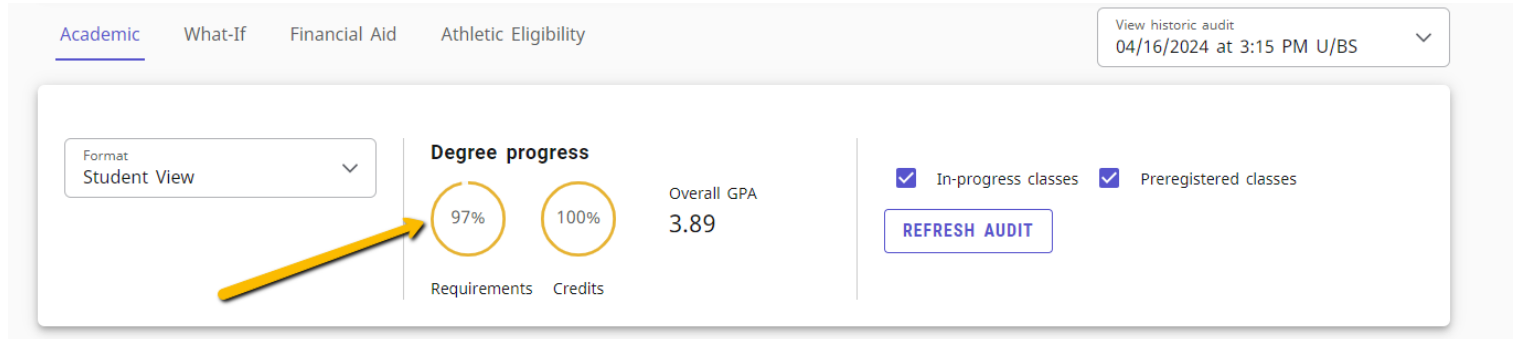
Degree in Bachelor of Science IN-PROGRESS

Credits required: 120 Credits applied: 145 Catalog year: FALL 2020

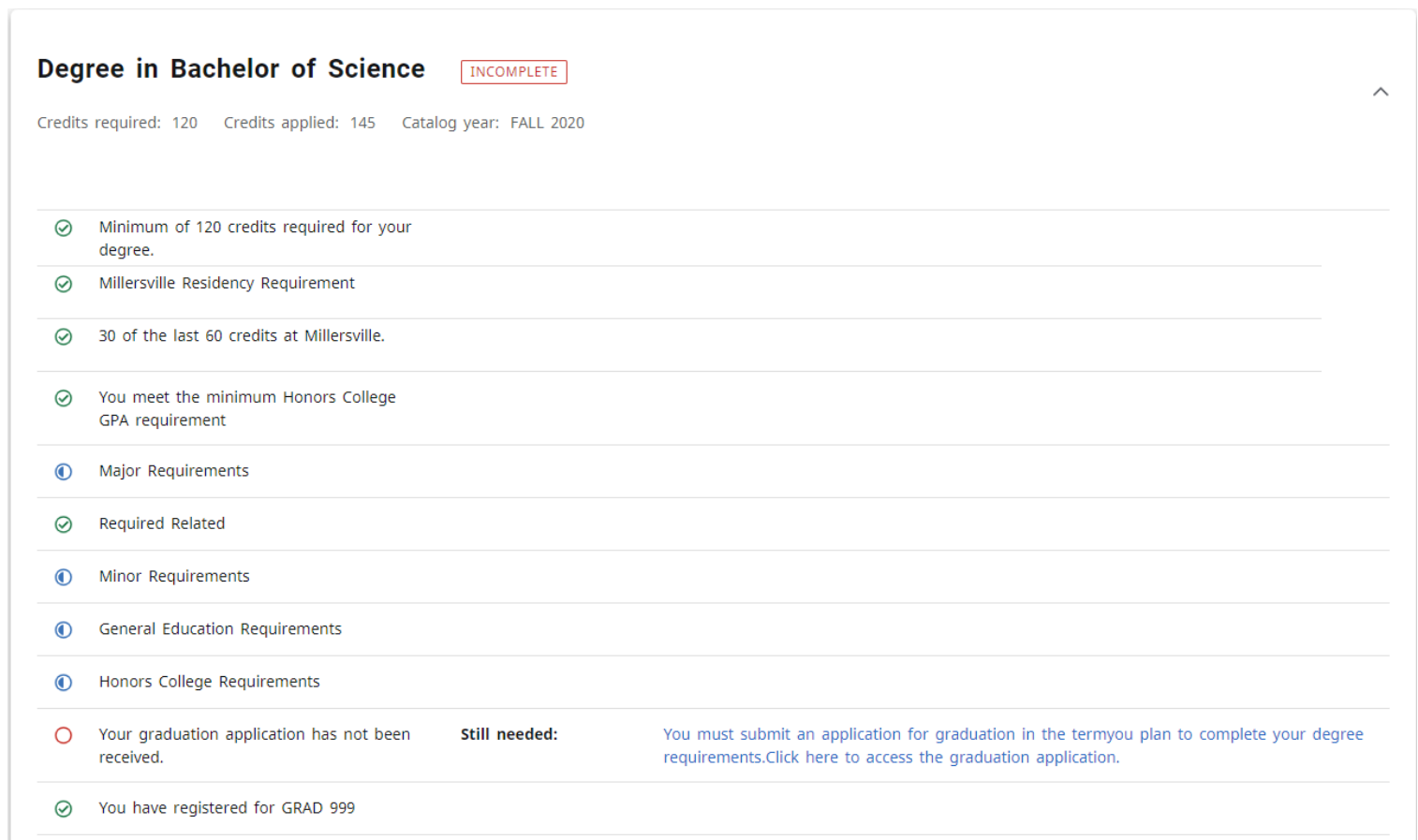
- Minimum of 120 credits required for your degree.
- Millersville Residency Requirement
- 30 of the last 60 credits at Millersville.
- You meet the minimum Honors College GPA requirement
- Major Requirements
- Required Related
- Minor Requirements
- General Education Requirements
- Honors College Requirements
- Your graduation application has been received.
- You have registered for GRAD 999
- You must complete your in-progress courses.

An audit with Requirements Bar at **97% or less** means: **INCOMPLETE** – There are requirements which have not been met, the audit needs reviewed. 97% is very often only one requirement missing, and this could be the graduation application if the student is registered for their last semester, but graduation applications have not been turned in or processed yet. So, if an audit is at 97% when being reviewed for the graduation application submission, it's likely that all other requirements are met. Students, advisors and chairpersons reviewing audits for graduation should review the degree box to check that everything except for graduation application is either a green check  (complete) or blue/white half circle  (in-progress)












Here's an example of an audit which is **ONLY MISSING THE GRADUATION APPLICATION** (It should look like this going into a student's final semester when their graduation application is being reviewed by their department):



The screenshot shows a navigation bar with tabs: Academic, What-If, Financial Aid, and Athletic Eligibility. A dropdown menu shows 'View historic audit 04/16/2024 at 3:15 PM U/BS'. Below the navigation, there is a 'Format Student View' dropdown. The main section is titled 'Degree progress' and shows two circular progress indicators: '97%' for 'Requirements' and '100%' for 'Credits'. A yellow arrow points to the 97% indicator. To the right, the 'Overall GPA' is listed as '3.89'. There are two checkboxes: 'In-progress classes' (checked) and 'Preregistered classes' (checked). A 'REFRESH AUDIT' button is located below these checkboxes.



The screenshot shows a degree audit for a 'Degree in Bachelor of Science'. The status is 'INCOMPLETE'. The audit details are: Credits required: 120, Credits applied: 145, Catalog year: FALL 2020. A list of requirements follows, each with a status icon (green checkmark or blue/white half circle):

- Minimum of 120 credits required for your degree. 
- Millersville Residency Requirement 
- 30 of the last 60 credits at Millersville. 
- You meet the minimum Honors College GPA requirement 
- Major Requirements 
- Required Related 
- Minor Requirements 
- General Education Requirements 
- Honors College Requirements 
- Your graduation application has not been received. **Still needed:** You must submit an application for graduation in the term you plan to complete your degree requirements. [Click here to access the graduation application.](#) 
- You have registered for GRAD 999 

Here's an example where the audit is at 97%, but the graduation application is in and there are MISSING REQUIREMENT(S):

Format Student View ▼

Degree progress

97% 100%

Requirements Credits

Overall GPA
2.49

In-progress classes Preregistered classes

[REFRESH AUDIT](#)

Audit date 04/10/2024 10:16 AM

[Diagnostics](#) [Student data](#) [Save audit](#) [Delete audit](#)

[Collapse all](#) ^

Degree in Bachelor of Science

INCOMPLETE

Credits required: 120 Credits applied: 120 Catalog year: SPRING 2021

- Minimum of 120 credits required for your degree.
- Millersville Residency Requirement
- 30 of the last 60 credits at Millersville.
- You meet the minimum GPA requirement
- Major Requirements** **Still needed:** [See Major in Appl Engineering & Tech Mgt section](#)
- Required Related
- General Education Requirements
- Your graduation application has been received.
- You have registered for GRAD 999
- You must complete your in-progress courses.

An audit with a Requirements Bar at **100%** means: COMPLETE – ALL REQUIREMENTS MET (this includes GRAD 999 registration and the application for graduation which are needed in the final semester).

Here's an example of a student who has ALL REQUIREMENTS MET:

The screenshot shows a 'Degree progress' summary with a 'Format Student View' dropdown, two '100%' progress indicators for 'Requirements' and 'Credits', and an 'Overall GPA' of 3.81. There are checkboxes for 'In-progress classes' and 'Preregistered classes', and a 'REFRESH AUDIT' button. Below this is an 'Audit date' of 04/16/2024 3:20 PM and links for 'Diagnostics', 'Student data', 'Save audit', and 'Delete audit'. The main section is titled 'Degree in Bachelor of Science' with a 'COMPLETE' status. It lists 'Credits required: 120', 'Credits applied: 133', and 'Catalog year: FALL 2023'. A list of requirements follows, all marked with green checkmarks: 'Minimum of 120 credits required for your degree.', 'Millersville Residency Requirement', '30 of the last 60 credits at Millersville.', 'You meet the minimum GPA requirement', 'Major Requirements', 'Required Related', 'General Education Requirements', 'Your graduation application has been received.', and 'You have registered for GRAD 999'. A yellow arrow points to the 'COMPLETE' status.

The graduation application requirement goes complete when an application has been received and processed as pending. **Once the degree has actually been cleared and awarded, this message will change to show that “your degree has been awarded”:**

This screenshot is similar to the one above, but for a 'Degree in Bachelor of Science' with 'Catalog year: FALL 2018'. The 'Your graduation application has been received.' requirement is now 'Your degree has been awarded.', which is highlighted with a yellow box and a yellow arrow. The other requirements remain the same: 'Minimum of 120 credits required for your degree.', 'Millersville Residency Requirement', '30 of the last 60 credits at Millersville.', 'You meet the minimum GPA requirement', 'Major Requirements', 'Required Related', 'Minor Requirements', and 'General Education Requirements'. The 'COMPLETE' status and 'Credits applied: 138' are also present.