Graduate Course and Program Review Committee

Wednesday, October 26, 2016
Minutes

Present: Jason Baker, Jon Bannan, Victor DeSantis, Ollie Dreon Leslie Gates, Heather Girvin, Megan Jones, Kelly Kuhns, Lucie Lehr, Clarence Maxwell, Jenny Monn, Becky Mowrey, Marcia Nell, Susanne Nimmrichter, Helena Tuleya-Payne, Scott Warner, Judy Wenrich, Michael Wismer, Charlton Wolfgang, Tiffany Wright, Sepi Yalda, Yufeng Zhang

1. Review and Approval of Minutes:
   a. K. Kuhns moved. S. Warner 2nd. All approved.

2. Updates and Announcements:
   a. Saudi Arabian Transfer Students:
      i. Current push from Saudi government for students to transfer to U.S schools.
      ii. If a prospective student is not a bona fide candidate then it is advised to not spend extra time engaging due to possible unserious or malicious intent.
      iii. A reminder to coordinators to assist corresponding with newly admitted students for a positive outcome on their decision.
   b. Grad Admissions Processing: Acceptance letter notification to coordinators and GSAL customer service issues were discussed in advance, though topic is tabled until next month. Please send concerns to B. Mowrey for continued discussion.
   c. Academic Appeals Process:
      i. The fully automated Academic Approval Process should be implemented in 6-8 months.
      ii. Current focus is on undergrad but adding the graduate level piece later will be easy.
      iii. Area curriculum committees have replaced (school) college committees and the graduate level will honor them.
      iv. O. Dreon emailed the Academic Approval Process documents shared at the last Senate meeting. Coordinators were asked to review once for content and a second time to apply to grad level.

3. Curriculum and Policy Proposals:
   a. ELPP 897: Goal is to get the doctoral students to propose what they want to research.
   b. ELP 898: Goal is to defend the written proposal.
   c. ELP(P) 8999: Goal is to defend dissertation and successfully complete the program.
   d. These three courses are individual instruction.
   e. O. Dreon moved. J. Wenrich 2nd. All approved.
f. NURS 698: For accreditation. AACN recommends “Scholarly Project” for doctoral level final project.
g. T. Wright moved. S. Yalda 2nd. All approved.

4. Old Business:
      i. Dissertation documents revisions examined. Minor corrections suggested.
      ii. IIIS form still exists, but these forms are only necessary if a thesis or dissertation.
      iii. Faculty can still use old forms and GSAL will follow up on collecting needed information.
      iv. The forms contain no policy statements so no need for Faculty Senate review.
      v. M. Nell moved. O. Dreon 2nd. All approved.
   c. Academic Honesty Policy/Procedures:
      i. MSEM can develop their own dispositions.
      ii. University guidelines cannot be enforced but faculty can be encouraged.
      iii. One recommendation is to include policy language in syllabi, verbiage or links to guidelines and other pertinent webpages.

5. New Business:
   a. Graduate Student/Student Senate Funding: We would like to move forward with changes to Fitness Center fees and graduate student activity funding. The GSO would use Student Senate’s model of fund disbursement.

Meeting adjourned at 3:30 pm.