Branch Campuses and Other Locations Teaching Incentive Form
Article 40

Date

Name

Perner #

Home Address

Department

Term/Year

Course # and CRN

Course Location

Qualifications:
A-No Incentive will be paid for teaching location within 15 miles of the faculty member’s home or University, whichever is closer.
B-Mileage used is whichever is closer, home to site or University to site.
C-Faculty member volunteered to teach at other teaching locations or was assigned.
D-Mileage has to exceed 500 cumulative miles.

Mileage Information:
Miles from home to location: __________ Miles from MU to location: __________
Total Cumulative Miles Traveled: __________

<table>
<thead>
<tr>
<th></th>
<th>501-1,500 miles</th>
<th>1,501-3,000 miles</th>
<th>Over 3,000 miles</th>
</tr>
</thead>
<tbody>
<tr>
<td>CASH</td>
<td>☐ $375</td>
<td>☐ $750</td>
<td>☐ $1,125</td>
</tr>
<tr>
<td>PROFESSIONAL DEVELOPMENT</td>
<td>☐ $500</td>
<td>☐ $1,000</td>
<td>☐ $1,500</td>
</tr>
</tbody>
</table>

Faculty Signature

Primary Work Location

Dean Signature—By signing this form, you are confirming the primary work location and that item C above have been met.

Please return this form to Jen Lefever, CGSAL.

CGSAL Signature

Provost Signature

HR Signature

Budget Signature

If PROFESSIONAL DEVELOPMENT, SAP NUMBER ASSIGNED

Updated 2/23/17