APPLICATION FOR GRADUATION

Please complete this form, obtain adviser and graduate coordinator signatures, and return it to the College of Graduate Studies and Adult Learning on or before the date indicated on the graduate calendar for the term you plan to graduate. This information will be used to order your diploma and for printing the commencement program; the form, therefore, must be completed fully and accurately. Please be aware that submission of the application will prompt the $30 degree/transcript fee to be assessed to your student account on MAX and must be paid prior to the release of your final transcripts and diploma.

Print your name exactly as you wish it to appear on your diploma:
________________________________________________________________________________________________

ID#__________________________

Current Mailing Address (this is the address your diploma will be mailed to):

Street ____________________
City/State ____________ Zip ____________

Phone No. __________________

E-mail Address (this will be used to send Commencement information)

Expected Completion of Degree Requirements: (check one)

☐ Winter (January)
☐ Spring (May)
☐ Summer I
☐ Summer II
☐ Summer III
☐ Fall (December)

Program requirements in progress (including courses, research, exams, internship, etc.):
________________________________________________________________________________________________
________________________________________________________________________________________________

Degree:
☐ M.A. ☐ M.Ed. ☐ M.S. ☐ M.S.N. ☐ M.S.W.
☐ E.D.D. ☐ D.N.P. ☐ D.S.W

Major:

I am completing:
☐ Dissertation ☐ Thesis ☐ Research
☐ Project ☐ Non-research Option

Name of Research Adviser, if applicable:
________________________________________________________________________________________________

Title of Dissertation or Thesis, if applicable:
________________________________________________________________________________________________

The graduate student commencement ceremony is held in May for all students who have completed their program in the summer-spring terms of the concluding academic year.

I will attend the commencement ceremony for which I am eligible ............ ☐ YES ☐ NO

If you are a student completing your degree in summer after the ceremony, and have a maximum of 3 credits (not including a thesis or internship) remaining as of the prior May commencement, you are eligible for exception to walk in that ceremony in consultation with your program coordinator. I am a summer graduate and am requesting this exception to participate in the May ceremony prior to completion of all my degree requirements............ ☐ YES ☐ NO ☐ N/A
Signature of Student ___________________________________________ Date ______________________

Signature of Program Advisor ___________________________________________ Date ______________________

Signature of Graduate Coordinator ___________________________________________ Date ______________________

Signature of Department Chair *(if required by dept.)* ___________________________________________ Date ______________________

Graduate Studies Office Use Only:
Application entered into Banner: ____________ C:_____ A:_____ E:_____ GPA: _______