Graduate Course and Program Review Committee
Minutes
Wednesday, September 27, 2017

Present: Jason Baker, Tanner Carman, Victor DeSantis, Ollie Dreon, Leslie Gates, Claudia Haferkamp, Duane Hagelgans, Megan Jones, Lucie Lehr, Clarence Maxwell, Jenny Monn, Becky Mowrey, Beth Powers, Alex Redcay, Helena Tuleya-Payne, Scott Warner, Judy Wenrich, Charlton Wolfgang, Tiffany Wright, Yufeng Zhang

The meeting was called to order by B. Mowrey at 2:00 PM.

1. Review and Approval of Minutes
   a. April 2017 minutes
      i. T. Wright moved. J. Monn 2nd. Approved
   b. August 2017 minutes
      i. O. Dreon moved. C. Wolfgang 2nd. Approved

2. Updates and Announcements:
   a. Open House is Oct 4. Please confirm your attendance. Bring your own business cards. Be sure your program is represented.

3. Curriculum and Policy Proposals:
   a. ACTE 635 – Change in title and prerequisites. Prerequisites made participation difficult due to rolling admissions. Now a stand-alone course.

4. Degree Candidacy:
   a. Most programs are satisfied with current process.
   b. Ok for programs to have different processes
   c. It does not lend itself to automation in DARS. Too many program variations.
   d. In DARS it can be programmed to reside in a separate block, or leave it as is in the Degree block but with a custom description.
   e. The group would like to see suggested degree candidacy language for the catalog, plus a list of those intending to keep it.

5. MED Core
   a. The MED Core Revisions wish list has been listed at the bottom of GCPRC agendas for several years.
   b. Further discussion needed. Core should address areas such as PDE competencies and accreditation. May no longer be needed for accreditation.
   c. Discussion whether Data Analytics fits here or stands alone. And which department will house it? It will move forward regardless.
   d. Some core courses currently not offered often enough. Marginal experiences occurring.
e. The group never voted on this. Are all satisfied with current offerings?
g. Helpful to have a broader analysis of who is taking these courses. Do a data pull of the past 5 years. Identify which are distance learning.

6. Old Business:
   a. Student Orientation – Online orientation comments? None at this time.
   b. A request to open Graduate Assistant applications earlier, by March 1.

7. Continued Business:
   a. Graduate Student Funding –
      i. Fitness Center issue has been resolved. GAs are no longer prorated.
      ii. Seeking separate Student Senate funding for grad students.
      iii. Graduate students are not appropriately represented. Punitive practices can exacerbate the problems.
      iv. Request to set up meeting with Student Affairs to discuss options.
   b. Focus Groups –
      i. Fall focus group will be scheduled for late October/early November. Grad students only.
      ii. An upcoming adult student learner survey on our downtown facility will include both u/g and grad students.
   c. Meeting Nametags –
      i. Requested for the ease of new GCPRC members. Placard style. First name only.

The meeting was adjourned at 3:05 PM
Minutes respectfully submitted by L. Lehr