

**Effective:** October 1997

## **Academic Policy: Undergraduate Studies PASS/FAIL COURSES**

**Approved:** October 1997  
Reviewed: June 4, 2007  
Deans' Council, Faculty Senate  
Revised: April 16, 2024,  
Faculty Senate

In order to stimulate and/or satisfy intellectual curiosity, students are encouraged to engage in challenging study on an elective basis. The pass-or-fail option provides the opportunity for a student to enter a course that they might ordinarily avoid.

Accordingly:

1. A student may enroll in no more than a total of two (2) courses pass/fail.
2. The student needs to have passed 60 or more credits before electing a course pass/fail.
3. The student must have a minimum GPA of 2.80 or obtain permission of the instructor.
4. The pass/fail option is ordinarily restricted to courses numbered 300 or above. However, a 200-level course may be taken pass/fail with the prior approval of the instructor.
5. Courses taken to satisfy degree requirements for the major, whether offered by the department of the major or offered by other departments as required related courses, may not be taken pass/fail.
6. Departments may designate which of their course offerings beyond degree requirements their majors may not take pass/fail.
7. No course needed for a minor may be taken pass/fail.
8. Professional education requirements may not be taken pass/fail.
9. No course used to satisfy general education requirements may be taken pass/fail, but if students take the same courses for other than general education purposes, they may take them pass/fail.

10. Courses taken on a pass/fail basis will be counted toward the total credit hour requirement for graduation, but those courses that are passed will not be included in the GPA computation on which academic honors and academic standing are based. Courses failed under the pass/fail option will be included when computing the GPA.
11. The minimum grade a student must earn in order to be awarded a 'pass' grade is D-.
12. The option to take a course on a pass/fail basis may be exercised until the end of the add period. Having properly registered for a course on a pass/fail basis, a student still has the option to take a letter grade instead of a pass/fail grade provided that the decision to change is filed with the Registrar the week prior to finals week.
13. The pass/fail option is limited to students not on probation at the time of registration.