

**Effective:** October 1997

## University Governance INSTITUTIONAL ANIMAL CARE AND USE COMMITTEE

**Approved:** October 1997  
Revised: September 30, 2015  
Deans' Council

### Membership

The Institutional Animal Care and Use Committee (IACUC) consists of at least five (5) voting members who are appointed by the President, or his/her designee serving as the Institutional Official, and who are qualified through experience and expertise to oversee the institution's animal program, facilities and procedures. Members will serve three-year renewable terms. Alternates may be appointed for one or more of the membership categories listed below so that business can be conducted in the absence of a regular member.

Minimum membership includes:

1. A chairperson, who should be the supervisor of one of the University's animal care facilities or an MU employee with comparable experience and expertise in animal care;
2. One (1) doctor of veterinary medicine;
3. One (1) practicing scientist experienced in research involving animals;
4. One (1) member whose primary concerns are in nonscientific areas, e.g. an ethicist, lawyer, or member of the clergy;
5. One (1) individual who is not affiliated with the institution in any way other than as a member of this committee and who is not a member of the immediate family of a person who is affiliated with the institution.

### Functions

1. Oversee animal care and use to maintain compliance with Millersville University's philosophy of animal care and use statement.
2. Gather and make available to the University community copies of federal regulations, society guidelines and general publications that deal with animal care.

3. Enforce policies that are consistent with federal regulations for the care and use of laboratory animals as described in the Public Health Service (PHS) Policy on Humane Care and Use of Laboratory Animals.
4. Specific functions include:
  - a. Review at least once every six months the institution's program for humane care and use of animals, using the Guide for the Care and Use of Laboratory Animals (NIH#82-83) as a basis for evaluation;
  - b. Inspect at least once every six months all of the institution's animal facilities, including satellite facilities, using the Guide as a basis for evaluation;
  - c. Prepare reports of the IACUC evaluations conducted as required by PHS policy and submit the reports to the President, through the Institutional Official;
  - d. Review concerns involving the care and use of animals at the institution;
  - e. Make recommendations to the President, through the Institutional Official, regarding any aspect of the institution's animal program, facilities, or personnel training;
  - f. Review and approve, require modifications, or withhold approval of those components of PHS-conducted or supported activities related to the care and use of animals as specified by PHS;
  - g. Review and approve, require modifications, or withhold approval of proposed significant changes regarding the use of animals in ongoing activities; and
  - h. Suspend an activity involving animals in accordance with the specifications set forth in PHS policy.

### **Meetings**

The committee will meet monthly, or as needed to conduct business, and at least bi-annually to conduct inspections of facilities.

### **Modifications**

Modification of this committee resides with the University President or his/her designee.

### **Revision History**

November 26, 2006 – updated policy to new format; added President's designee; specified chairperson as supervisor and added ex-officio non-voting member role; changed modification to President or designee.

September 30, 2015 – added membership terms, Institutional Official, and alternate member language; specified meetings; removed ex-officio administrator from committee; replaced Dean of Science and Mathematics with Institutional Official; and added revision history.