
Effective: October 1997

Faculty Policy
FACULTY EMERITUS STATUS

Revised: Council of Trustees
December 14, 2022

RATIONALE FOR POLICY

To provide a procedure for nominating and conferring Millersville University faculty to emeritus status. The granting of faculty emeritus status is a time-honored way for a university to give tangible recognition to retired faculty members for distinguished service to the University. As a lifelong designation, Emeritus status recognizes the achievement of those who have made meritorious contributions to the educational mission and program of the University and served with high academic, civic, and ethical standards.

Eligibility

To be eligible for emeritus status at Millersville University, a faculty member shall have:

1. Retired as a full-time employee of Millersville University
2. If enrolled, has achieved a minimum age or service for full Pennsylvania state retirement.
3. Achieved a minimum of ten years of continuous service as a regular full-time faculty at Millersville University up to the time of retirement.

Procedure for Conferring Emeritus Status

Within one calendar year of retirement, a faculty member may submit a nomination for emeritus status with written justification describing the distinguished service of the individual to be awarded emeritus status to the department. If a majority vote of the department concurs, the nomination is forwarded to the Millersville University Representative Council. If a majority of the Representatives concur, the nomination is forwarded to the University President who may refer the nomination to the chairperson of the Programs Committee of the Council of Trustees (COT). If a majority vote of the Programs committee concurs, the nomination shall be forwarded to the entire COT where a two-thirds majority will be required.

Copies of the emeritus conferring letter will be sent to the McNairy Library, the Vice President for University Advancement, and the Vice President for Finance and Administration in order to provide notification that privileges are to be conferred.

The University, by action of the COT, may revoke emeritus status at any time for good cause.

Privileges

Emeritus faculty shall receive a retiree identification card and be granted the following privileges:

1. Recognition in the Millersville University website;
2. Continued use of Millersville University email address;
3. Participate in formal university functions such as commencement and join in academic processions;
4. Receive notification of university events through existing university publications;
5. And other privileges as approved by the President or designee

Privileges such as parking, library usage, attending university sport events, invitations to departmental and University dinners, conferences, and similar social and professional activities are considered appropriate for all retired faculty members, and have not been listed as faculty emeritus privileges lest by inference they would be deemed restricted to faculty emeriti only.