

Graduate Course and Program Review Committee
Wednesday, March 27, 2019
Minutes

Present: Robyn Lily Davis, James Delle, Leslie Gates, Claudia Haferkamp, Lucie Lehr, Erin Magee, Richard Mehrenberg, Jenny Monn, Rebecca Mowrey, Susanne Nimmrichter, Nicole Pfannenstiel, Beth Powers, Helena Tuleya-Payne, Tyrone Washington, Charlton Wolfgang, Tiffany Wright, Sepi Yalda

1. Review and Approval of February Minutes:
 - a. L. Gates moved. S. Yalda 2nd. Approved as amended.
2. Updates and Announcements:
 - a. List of graduate faculty per program – T. Wright will send everyone a link to the document. Italicized print means unsure of accuracy and blanks indicate where information is still needed.
 - b. Comments on contract negotiations were recently provided to APSCUF via Ken Smith.
3. Graduate Curriculum and Policy Proposals:
 - a. These courses are already taught online but did not have official approval. They may have been initially introduced as blended. Each proposal needs CIP Code added and these boxes checked: Graduate Course, Web/Online and Existing non-GenEd Course
 - b. ACTE 699 (DL conversion)
 - i. B. Mowrey moved. T. Washington 2nd. Approved as amended.
 - c. EDFN 604 (DL conversion)
 - i. T. Washington moved. B. Mowrey 2nd. Approved as amended.
 - d. EDFN 545 (DL conversion)
 - i. C. Wolfgang moved. T. Washington 2nd. Approved as amended.
 - e. EDFN 511 (DL conversion)
 - i. L. Gates moved. S. Yalda 2nd. Approved as amended.
 - f. New Program Proposal: Educational Specialist in School Psychology
 - i. A 64 graduate credit program which leads an Ed.S. degree and recommendation to PDE.
 - ii. Master's degree is built in, or can have been conferred at another institution.
 - iii. Only PASSHE school in eastern PA to offer this, so good for MU.
 - iv. B. Mowery moved. C. Wolfgang 2nd. Approved.
 - g. Program Change Proposal: Master of Science, School Psychology
 - i. A revamped 30 credit Master of Science degree.
 - ii. Will support the proposed Ed.S. degree.
 - iii. No new courses have been added.

- iv. There will be an earlier completion of the M.S. but will not impact length of time until Ed.S.
- v. S. Yalda. C. Haferkamp 2nd. Approved.

4. Old Business:

- a. GRAD-CAP update –
 - i. Testing was recently done.
 - ii. An improvement over paper submissions.
 - iii. Could have been more user friendly and there will be questions for IT.
 - iv. Question is how will GCPRC now review proposals? The group would like to continue to provide feedback and support.
 - v. This is not a final version rather it can be revised as necessary.
- b. Writing Center Support –
 - i. Information document link was resent. It is still open to input. The group can dissect it at the next meeting and do an overall assessment.
 - ii. Coordinators were asked to get feedback from students; where support is needed so we can fill in the gaps.
 - iii. A matter of just connecting students to correct resources or is more face to face help needed?
 - iv. Creating new materials may help with the staffing issue.
 - v. Summer course welcome letters should list changes in resources, like summer library hours.
- c. Graduation Speakers – J. Delle has a list of nominees but no decision yet.
- d. Dual Admission Policy –
 - i. PASSHE has defined the parameters, and now we need a local policy. J. Delle is working on a draft.
 - ii. This is an accelerate track program.
 - iii. There will still be contingent acceptance for the master's portion.
 - iv. This will increase enrollments, especially with those already at MU.
 - v. Transfer students can apply as well.
- e. Nine Credit Limit for Non-Degree Grad Students –
 - i. Some non-degree students taking too many grad courses as non-degree instead of transitioning to programs. This is an advisement issue and the programs do not know of their intentions.
 - ii. Most important questioned is how to identify these students at initial contact with Grad Admissions. Perhaps extra staff training is needed.
 - iii. The courses in question are not true “transfer courses” if taken at MU.
 - iv. To tighten the process the Grad Office is applying 9 credit holds on accounts to stop new cases. At this point the student will be directed by to Grad Admissions. Existing cases will be handled case by case. Eventually it will be under better control.

5. New Business:

- a. GCPRC Chairperson 2019-22 -
 - i. T. Wright was nominated.
- b. Review of GCPRC charge from faculty senate –

- i. GCPRC policy was distributed with added corrections.
 - ii. One does not have to be a member of Senate to chair this group.
- c. MUSINGS (the Graduate Journal) –
 - i. Submissions are predominately by English majors but they would like to offer more space for non-English majors.
 - ii. N. Pfannenstiel will send a spreadsheet for all to fill in concerning what kind of publication would benefit other programs.
- d. Coordinator Nominations –
 - i. Coordinators are supposed to be nominated.
 - ii. J. Delle will notify the Deans to submit coordinator names.
 - iii. Coordinators serve three terms, so any notification to an already active one should have language reflecting so. Designation vs. Notification.
 - iv. There are exceptions how coordinators are decided.

Meeting was adjourned at 3:26 PM by T. Wright
Minutes respectfully submitted by L. Lehr